

1 Hon. Barbara J. Rothstein
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NOTE FOR CONSIDERATION: NOVEMBER 17, 2021

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**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON**

SOURCE NORTH AMERICA, INC.,
dba ACE TANK AND FUELING
EQUIPMENT, a Texas Corporation,

No. 2:21 cv 00404 BJR

STIPULATED PROTECTIVE ORDER

Plaintiff,

v.

AHTNA DESIGN-BUILD, INC., an
Alaska corporation,

Defendant.

1. **PURPOSES AND LIMITATIONS.** Discovery in this action is likely to involve production of confidential, proprietary, or private information for which special protection may be warranted. Accordingly, the parties hereby stipulate to and petition the court to enter the following Stipulated Protective Order. The parties acknowledge that this agreement is consistent with LCR 26(c). It does not confer blanket protection on all disclosures or responses to discovery, the protection it affords from public disclosure and use extends only to the limited information or items that are entitled to confidential treatment under the applicable legal principles, and it does not presumptively entitle parties to file confidential information under seal.

STIPULATION AND ORDER REGARDING
PROTECTIVE ORDER - 1

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1 2. "CONFIDENTIAL" MATERIAL. "Confidential" material shall include the
2 following documents and tangible things produced or otherwise exchanged: sensitive and
3 proprietary commercial information including, without limitation, bids, pricing estimates,
4 proposals, and communications in which such information is discussed or disclosed.

5 3. SCOPE. The protections conferred by this agreement cover not only
6 confidential material (as defined above), but also (1) any information copied or extracted
7 from confidential material; (2) all copies, excerpts, summaries, or compilations of
8 confidential material; and (3) any testimony, conversations, or presentations by parties or
9 their counsel that might reveal confidential material. However, the protections conferred by
10 this agreement do not cover information that is in the public domain or becomes part of the
11 public domain through trial or otherwise.

12 4. ACCESS TO AND USE OF CONFIDENTIAL MATERIAL

13 4.1 Basic Principles. A receiving party may use confidential material that is
14 disclosed or produced by another party or by a non-party in connection with this case only for
15 prosecuting, defending, or attempting to settle this litigation. Confidential material may be
16 disclosed only to the categories of persons and under the conditions described in this
17 agreement. Confidential material must be stored and maintained by a receiving party at a
18 location and in a secure manner that ensures that access is limited to the persons authorized
19 under this agreement.

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1 4.2 Disclosure of “CONFIDENTIAL” Information or Items. Unless otherwise
 2 ordered by the court or permitted in writing by the designating party, a receiving party may
 3 disclose any confidential material only to:

- 4 (a) the receiving party’s counsel of record in this action, as well as employees of
 counsel to whom it is reasonably necessary to disclose the information for this
 litigation;
- 5 (b) the officers, directors, and employees (including in house counsel) of the
 receiving party to whom disclosure is reasonably necessary for this litigation, unless
 the parties agree that a particular document or material produced is for Attorney’s
 Eyes Only and is so designated;
- 6 (c) experts and consultants to whom disclosure is reasonably necessary for this
 litigation and who have signed the “Acknowledgment and Agreement to Be Bound”
 (Exhibit A);
- 7 (d) the court, court personnel, and court reporters and their staff;
- 8 (e) copy or imaging services retained by counsel to assist in the duplication of
 confidential material, provided that counsel for the party retaining the copy or
 imaging service instructs the service not to disclose any confidential material to third
 parties and to immediately return all originals and copies of any confidential material;

13 4.3 Filing Confidential Material. Before filing confidential material or discussing
 14 or referencing such material in court filings, the filing party shall confer with the designating
 15 party, in accordance with Local Civil Rule 5(g)(3)(A), to determine whether the designating
 16 party will remove the confidential designation, whether the document can be redacted, or
 17 whether a motion to seal or stipulation and proposed order is warranted. During the meet and
 18 confer process, the designating party must identify the basis for sealing the specific
 19 confidential information at issue, and the filing party shall include this basis in its motion to
 20 seal, along with any objection to sealing the information at issue. Local Civil Rule 5(g) sets
 21 forth the procedures that must be followed and the standards that will be applied when a party

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1 seeks permission from the court to file material under seal. A party who seeks to maintain
2 the confidentiality of its information must satisfy the requirements of Local Civil Rule
3 5(g)(3)(B), even if it is not the party filing the motion to seal. Failure to satisfy this
4 requirement will result in the motion to seal being denied, in accordance with the strong
5 presumption of public access to the Court's files.

6 5. DESIGNATING PROTECTED MATERIAL

7 5.1 Exercise of Restraint and Care in Designating Material for Protection. Each
8 party or non-party that designates information or items for protection under this agreement
9 must take care to limit any such designation to specific material that qualifies under the
10 appropriate standards. The designating party must designate for protection only those parts of
11 material, documents, items, or oral or written communications that qualify, so that other
12 portions of the material, documents, items, or communications for which protection is not
13 warranted are not swept unjustifiably within the ambit of this agreement.

14 Mass, indiscriminate, or routinized designations are prohibited. Designations that are
15 shown to be clearly unjustified or that have been made for an improper purpose (*e.g.*, to
16 unnecessarily encumber or delay the case development process or to impose unnecessary
17 expenses and burdens on other parties) expose the designating party to sanctions.

18 If it comes to a designating party's attention that information or items that it
19 designated for protection do not qualify for protection, the designating party must promptly
20 notify all other parties that it is withdrawing the mistaken designation.

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1 5.2 Manner and Timing of Designations. Except as otherwise provided in this
 2 agreement (see, *e.g.*, second paragraph of section 5.2(a) below), or as otherwise stipulated or
 3 ordered, disclosure or discovery material that qualifies for protection under this agreement
 4 must be clearly so designated before or when the material is disclosed or produced.

5 (a) Information in documentary form: (*e.g.*, paper or electronic documents and
 6 deposition exhibits, but excluding transcripts of depositions or other pretrial or trial
 7 proceedings), the designating party must affix the word “CONFIDENTIAL” to each
 8 page that contains confidential material. If only a portion or portions of the material
 9 on a page qualifies for protection, the producing party also must clearly identify the
 10 protected portion(s) (*e.g.*, by making appropriate markings in the margins).

11 (b) Testimony given in deposition or in other pretrial proceedings: the parties and
 12 any participating non-parties must identify on the record, during the deposition or
 13 other pretrial proceeding, all protected testimony, without prejudice to their right to so
 14 designate other testimony after reviewing the transcript. Any party or non-party may,
 15 within fifteen days after receiving the transcript of the deposition or other pretrial
 16 proceeding, designate portions of the transcript, or exhibits thereto, as confidential. If
 17 a party or non-party desires to protect confidential information at trial, the issue
 18 should be addressed during the pre-trial conference.

19 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to
 20 designate qualified information or items does not, standing alone, waive the designating
 21 party’s right to secure protection under this agreement for such material. Upon timely
 22 correction of a designation, the receiving party must make reasonable efforts to ensure that
 23 the material is treated in accordance with the provisions of this agreement.

18 6. CHALLENGING CONFIDENTIALITY DESIGNATIONS

19 6.1 Timing of Challenges. Any party or non-party may challenge a designation of
 20 confidentiality at any time. Unless a prompt challenge to a designating party’s confidentiality
 21 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic
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23 STIPULATION AND ORDER REGARDING
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1 burdens, or a significant disruption or delay of the litigation, a party does not waive its right
2 to challenge a confidentiality designation by electing not to mount a challenge promptly after
3 the original designation is disclosed.

4 6.2 Meet and Confer. The parties must make every attempt to resolve any dispute
5 regarding confidential designations without court involvement. Any motion regarding
6 confidential designations or for a protective order must include a certification, in the motion
7 or in a declaration or affidavit, that the movant has engaged in a good faith meet and confer
8 conference with other affected parties in an effort to resolve the dispute without court action.
9 The certification must list the date, manner, and participants to the conference. A good faith
10 effort to confer requires a face-to-face meeting or a telephone conference.

11 6.3 Judicial Intervention. If the parties cannot resolve a challenge without court
12 intervention, the designating party may file and serve a motion to retain confidentiality under
13 Local Civil Rule 7 (and in compliance with Local Civil Rule 5(g), if applicable). The burden
14 of persuasion in any such motion shall be on the designating party. Frivolous challenges, and
15 those made for an improper purpose (*e.g.*, to harass or impose unnecessary expenses and
16 burdens on other parties) may expose the challenging party to sanctions. All parties shall
17 continue to maintain the material in question as confidential until the court rules on the
18 challenge.

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20 7. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL. If a
21 receiving party learns that, by inadvertence or otherwise, it has disclosed confidential
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1 material to any person or in any circumstance not authorized under this agreement, the
2 receiving party must immediately (a) notify in writing the designating party of the
3 unauthorized disclosures, (b) use its best efforts to retrieve all unauthorized copies of the
4 protected material, (c) inform the person or persons to whom unauthorized disclosures were
5 made of all the terms of this agreement, and (d) request that such person or persons execute
6 the "Acknowledgment and Agreement to Be Bound" that is attached hereto as Exhibit A.

7 8. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE

8 PROTECTED MATERIAL. When a producing party gives notice to receiving parties that
9 certain inadvertently produced material is subject to a claim of privilege or other protection,
10 the obligations of the receiving parties are those set forth in Federal Rule of Civil Procedure
11 26(b)(5)(B). This provision is not intended to modify whatever procedure may be established
12 in an e-discovery order or agreement that provides for production without prior privilege
13 review. The parties agree to the entry of a non-waiver order under Fed. R. Evid. 502(d) as
14 set forth herein.

15 9. NON TERMINATION AND RETURN OF DOCUMENTS. Within 60 days

16 after the termination of this action, including all appeals, each receiving party must return all
17 confidential material to the producing party, including all copies, extracts and summaries
18 thereof. Alternatively, the parties may agree upon appropriate methods of destruction.

19 Notwithstanding this provision, counsel are entitled to retain one archival copy of all
20 documents filed with the court, trial, deposition, and hearing transcripts, correspondence,

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23 STIPULATION AND ORDER REGARDING
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1 deposition and trial exhibits, expert reports, attorney work product, and consultant and expert
2 work product, even if such materials contain confidential material.

3 The confidentiality obligations imposed by this agreement shall remain in effect until
4 a designating party agrees otherwise in writing or a court orders otherwise.

5 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.

6 DATED: November 15, 2021

7 KETTER SHEPPARD & JACKSON, PLLP

9 /s/ Andrew D. Shafer

10 Andrew D. Shafer, WSBA # 9405

11 Attorneys for Plaintiff

12 DATED: November 15, 2021

13 HOLLAND & HART

14 /s/ William G. Cason

15 William W. Cason, WSBA # 55410

16 Attorneys for Defendant

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1 PURSUANT TO STIPULATION, IT IS SO ORDERED.
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4 IT IS FURTHER ORDERED that pursuant to Fed. R. Evid. 502(d), the production of any
5 documents in this proceeding shall not, for the purposes of this proceeding or any other
6 federal or state proceeding, constitute a waiver by the producing party of any privilege
7 applicable to those documents, including the attorney-client privilege, attorney work-product
protection, or any other privilege or protection recognized by law.
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DATED: November 29th, 2021

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12 Hon. Barbara J. Rothstein
13 UNITED STATES DISTRICT COURT
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23 STIPULATION AND ORDER REGARDING
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EXHIBIT A

ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND

I, _____ [print or type full name], of
[print or type full address], declare under
penalty of perjury that I have read in its entirety and understand the Stipulated Protective
Order that was issued by the United States District Court for the Western District of
Washington on [date] in the case of Source North America, Inc. v. Ahtna Design Build, Inc.,
United States District Court, Western District of Washington, Case No. 2:21 cv 00404 BJR, I
agree to comply with and to be bound by all the terms of this Stipulated Protective Order and
I understand and acknowledge that failure to so comply could expose me to sanctions and
punishment in the nature of contempt. I solemnly promise that I will not disclose in any
manner any information or item that is subject to this Stipulated Protective Order to any
person or entity except in strict compliance with the provisions of this Order.

15 I further agree to submit to the jurisdiction of the United States District Court for the
16 Western District of Washington for the purpose of enforcing the terms of this Stipulated
17 Protective Order, even if such enforcement proceedings occur after termination of this action.

18 | Date:

19 City and State where sworn and signed: _____

Print name: _____
Signature: _____

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